

## MOSAIC Elementary School

SC

### MOSAIC Elementary - March 25th, 2024

Scott Clark • 5 minutes ago • Monday, Mar 25 at 12:14 PM • **MOSAIC Elementary School**

Welcome back MOSAIC Families!

I hope everyone had a wonderful Spring Break. During morning arrival, I noticed the students were quietly walking inside the building. I could tell the students were tired, but were excited once they began to see their friends. It must have been a very busy Spring Break for our students and families.

With less than nine weeks of school, we are now entering the last quarter of the school year. The next two months will go fast for all of us. Be sure to take time to slow down and enjoy those around you and the opportunities that present themselves to you. I also want to encourage our families to read this email each week along with communication from your child's teacher. April and May are both busy months with many events taking place.

### **Spring Personality Portraits are Coming Soon!**

**Picture day is: Monday, April 15**

**Visit Wagner Portrait Group to Order:**

**[bit.ly/49fIAWK](https://bit.ly/49fIAWK)**

**ONLINE PRE-ORDER PASSWORD: 7G5Y8S4Z**

### **Student and Staff Shout-Outs**

Staff and families have the opportunity to give a "shout-out" for their child or their child's teacher. Shout-outs will be read each day during morning announcements. Click on the link below to share something special to recognize the hard work of a MOSAIC student or staff member.

**[Shout-Out Link](#)**

### **Specialists Days**

3/25 - C Day

3/26 - D Day

3/27 - A Day

3/28 - B Day

3/29 - C Day

4/3 - D Day

4/4 - A Day

4/5 - B Day

Grade- Teacher	A Day	B Day	C Day	D Day
<b>K- Comer</b>	Music/PE	PE/Music	Art	Library
<b>K- Donaldson</b>	PE/Music	Music/PE	Library	Art
<b>1 - Fix</b>	Art	Library	Music/PE	PE/Music
<b>1- Morris</b>	Library	Art	PE/Music	Music/PE
<b>2 - Alles</b>	Music	PE	Art	Library
<b>2 - Murar</b>	PE	Music	Library	Art
<b>3- Ketzner</b>	Library	Art	PE	Music
<b>3 - Layton</b>	Art	Library	Music	PE
<b>4 - Bradley</b>	Music	PE	Art	Library
<b>4 - Rengel</b>	PE	Music	Library	Art
<b>5 - McLard</b>	Library	Art	PE	Music
<b>5 - Werner</b>	Art	Library	Music	PE

### **2023/24 MOSAIC Clubs & Community Education**

*Families who are dropping their children off for morning club meetings are reminded to only use the main entrance door facing Lemay Ferry. To ensure everyone's safety, we cannot allow students to enter the building from the small parking lot. Students and families are also reminded that their child should not be dropped off prior to 8am.*

### **2023/24 MOSAIC Clubs & Community Education**

#### **MOSAIC Clubs**

##### **Tuesdays:**

**Crazy 8s/Game Club:** 8:05 am - Studio 3; *Weekly*

**Green Team:** 8:05 am - Library; *Every other week*

3/26, 4/9, 4/23, 5/7, 5/21

**MOSAIC Mixed Media:** 8:05 am - Art Room; *Weekly*

3/26, 4/9, 4/16, 4/23, 4/30, 5/7, 5/14, 5/21

**Girls on the Run:** 3:55 pm - Library; Tues *and* Thurs

3/26, 3/28, 4/4, 4/9, 4/11, 4/16, 4/18, 4/23, 4/25, 4/30, 5/2, 5/7, 5/9

**Wednesdays:**

**Engineering:** 7:45am - Library; *Weekly*

**Prodigy:** 8am - Studio 3; *Weekly*

**SLAM:** 8am - Studio 4 (Bradley)

3/27, 4/3, 4/24, 5/1, 5 / 8

**Thursdays:**

**Girls on the Run:** 3:55 pm - Library; Tues *and* Thurs

3/26, 3/28, 4/4, 4/9, 4/11, 4/16, 4/18, 4/23, 4/25, 4/30, 5/2, 5/7, 5/9

**Fridays:**

**Moving Mindfulness:** 8:10am - Cafeteria; *Weekly*

**Community Education Classes**

*Prior registration is required for all offered sessions.*

CE classes and registration can be found using this link:

**<https://bit.ly/3CDCmD4>**

**CE: Beginning Strings (Tues/Fri, 8:20 am - Studio 1):**

8:20 am - Studio 1 (Morris)

3/26, 3/29, 4 / 5, 4/12, 4/16, 4/19, 4/23, 4/26

**CE: Chess Club (Thurs, 8 am - Cafeteria):**

3/28, 4/4, 4/11, 4/18, 4/25, 5/2, 5/9, 5/16, 5/23

**PTO WEEKLY UPDATE**

**<https://mosaic-ptto.org>**

**SAVE THE DATES**

Mark your calendars and join in the fun!

4/5 - Oberweis dine out

4/9 - PTO Meeting at 6:30pm - PTO Election Night

4/16 - Papa Johns Dine out

4/24 - Parent virtual Technology safety talk 6pm

5/6 - 5/10 - Teacher Appreciation week

5/17 - Field Day

## PTO ELECTION

MOSAIC PTO Board elections will also take place April 9th at 6:30pm. Help us nominate MOSAIC individuals for PTO board positions for the 2024-2025 school year. Board Positions up for nomination and election. (All board positions are up for election each year.)

*President*

*Vice-President*

*Secretary*

*Treasurer*

*Parliamentarian*

*Fundraising & Events Coordinator*

Any individual receiving a nomination for a board position will be immediately notified via email and must accept the nomination by April 2nd to be considered in the April 9th election. Please fill out separate forms if you are nominating more than one candidate.

[PTO Board Nomination Form](#)

The following are the job descriptions for each position according to the By-Laws.

### **1. PRESIDENT:**

1. Shall preside at all meetings of the organization.
2. Shall act as a judge in all elections and declare the results.
3. Shall see that these bylaws and all orders of the organization are strictly carried out.
4. Shall perform all other executive duties incumbent upon his/her office.
5. Shall be a member, ex-officio, of all committees, though shall not be permitted to cast a ballot except in the case of a tie vote.
6. In the event the president cannot preside at a scheduled meeting, this section shall be used as a chain of command to determine who shall chair the meeting; i.e., in order listed, Vice President, Secretary, Treasurer, etc.

### **1. VICE PRESIDENT:**

1. Assistant to the President.
2. Perform duties of the President in the President's absence.
3. Carry out all other duties assigned by the President.
4. Act as a point person for volunteers, along with events coordinator, at PTO sponsored events
5. Assumes the role of lead room parent.
  1. Works with PTO Board to recruit Studio Room Parent volunteers prior to the start of the school year
  2. Leads the planning of 3 Studio Parties: fall, winter and spring
  3. Post communications to the Guardians Facebook page about Studio Events; room parents will post to their studio specific parents Facebook pages
  4. Assist Teacher Appreciation Week Lead as needed

5. Help Room Parents organize teacher appreciation events throughout the school year as needed

#### **1. SECRETARY:**

1. Shall record the minutes of all meetings of the organization and of the Executive Committee and distribute within 7 - 14 calendar days after the corresponding meeting.
2. Responsible for true and accurate records of organization's meetings.
3. Shall keep on file the bylaws and standing rules.
4. Shall perform such other duties as may be assigned.
5. If the Secretary is not present for a meeting, record-keeping duties shall fall to another board member present at the meeting and must be arranged in advance of
6. the meeting in question.

#### **1. TREASURER:**

1. Shall receive all funds, proceeds of any projects, and any other funds, which properly belong to the organization, and deposit said funds in a bank or trust company approved by the Executive Board in the name of the organization.
2. Shall keep a systematic and correct account of all funds received and paid out, preserving all records and bills, etc., belonging to and which is the property of the organization.
3. Shall disburse funds by direction of the Executive Board by majority vote.
4. An annual report, having been duly approved by the Auditing Committee, shall be presented at the annual meeting showing income, expenditures, receipts, bonds, securities and other assets owned by the organization.
5. The Audit Committee will be made up of the Treasurer, the school principal, and an active PTO Member who is not an officer or committee chairperson. The audit will take place at the end of each fiscal year.
6. No bill or claim against the organization shall be paid, unless duly authorized by the Executive Board.
7. The Treasurer is responsible for all legal filings of the organization including IRS 990 forms and Missouri Tax exemption as well as other legal filings that pertain to finances of this 501(c)(3) organization.

#### **1. PARLIAMENTARIAN:**

1. Assist the Executive Board to interpret and clarify the By-Laws as questions may arise, reconcile a decision with the By-Laws, and advise the Executive Board when a revision to the By-Laws may be necessary when neither can be done.
2. The individual who accepts this position may acquire a current copy of ROBERTS RULES OF ORDERS to advise the President when questions of order may arise. The cost of this book shall be reimbursed by the Treasurer.
3. Shall review the By-Laws annually in the spring and coordinate all modifications, additions, and deletions thereof with all other members of the Executive Committee.

#### **1. FUNDRAISING & EVENTS COORDINATOR**

1. Shall oversee and coordinate all fundraising and events done by the MOSAIC PTO as well as establish and manage effective communication with both the Executive Board and event leads through procedures established at the start of the fiscal year.

2. Draft and edit solicitation letters and thank you notes to donors and businesses that participate in fundraising with the PTO to be signed by the President and school principal.
3. Shall work with the Executive Board to map out annual fundraisers, dine outs and event time frames, communications for school community and work with the executive board to appoint event chairs to successfully run MOSAIC PTO events and fundraisers.
4. Shall communicate a calendar of events and fundraisers to the executive board and to the school office, along with event lead contact information.
5. Shall establish a collaborative working relationship with committee / event chairs to execute appropriate fundraiser and event communications conducted by the PTO.
6. Shall oversee MOSAIC-branded product sales and keep accurate records, as well as provide all records and invoices to the secretary and treasurer. This includes overseeing Spirit Wear orders and other MOSAIC-branded products.
7. Shall handle setting up MOSAIC Dine Out fundraisers with local businesses and ensure all communication with businesses and MOSAIC is done effectively. Handle obtaining flyers and publications for Dine Outs.

### **FAMILY TECH TALK (INTERNET SAFETY)**

This free event is presented by an Internet safety expert from Trend Micro's Internet Safety for Kids and Families program. Be sure to sign in at the start for our school to be entered in for a gift card raffle. <https://trendmicro.zoom.us/j/96638036817?>

**pwd=L1lwV09tUCs0Vm1vcW9zOTR3RnQ1UT09**



## Family Tech Talk

for parents and caregivers

Learn the risks your kids face online & Internet safety tips



This free event is presented by an Internet safety expert from Trend Micro's Internet Safety for Kids and Families Program.

### Parents will learn:

- Online gaming and social media insights
- Managing screentime
- App settings for age-appropriate content
- Best practices to be safe online
- How to prevent online risks
- Parental controls and tips on kid's device setup
- Plus, a live Q&A session!

DATE	PRESENTED BY	TIME
<b>Apr 24, 2024</b>	<b>Trend Micro</b> <i>Internet Safety for Kids &amp; Families</i>	<b>6 PM</b>

Join this free event at:

<https://trendmicro.zoom.us/j/96638036817?pwd=L1lwV09tUCs0Vm1vcW9zOTR3RnQ1UT09>

Questions? Contact: [Mosaicpto@gmail.com](mailto:Mosaicpto@gmail.com)

Brought to you by



Apr 24, 2024 (Wed) – 6pm

## FIELD DAY

Field Day is fast approaching, Coach Steinhoff has a fun filled day planned. If you are interested in volunteering, mark your calendars for Friday, May 17th. There will be extra opportunities to volunteer due to the specials teachers' calendars and split time. If you have availability to help with the PTO **INDOOR** stations sign up here:

<https://www.signupgenius.com/go/10C0F4DAEA628A5FECE9-48743375-field>

## STUDIO WISHLISTS

<https://mosaic-pto.org/teacher-amazon-wish-lists/>

Our amazing teachers have made wishlists for their Studios. If you are looking for a way to help with items in your child's classroom, check out some of the items the teachers would love to have to supplement and enrich their students.

## **MOSAIC SPIRIT ROCK**

[Spirit Rock – Mosaic PTO \(mosaic-pto.org\)](https://mosaic-pto.org)

The Spirit Rock is available for reservation for the 2023-2034 school year! Make sure to reserve it now for your child's special day or a special shout out for just \$10/day!

FYI - we have a new reservation system. If you encounter an error as you make your reservation, please contact the PTO at [mosaicpto@gmail.com](mailto:mosaicpto@gmail.com) so we can help!

## **Upcoming Dates**

March 27th - Early Release Day at 1:20pm

April 1st and 2nd - No School

April 10th - No School

April 24th - Early Release Day at 1:20pm

Take care and have a great week,

-Scott

## **Comments & Replies**